

SHAREPOINT AND GIMMALSOFT FOR RM

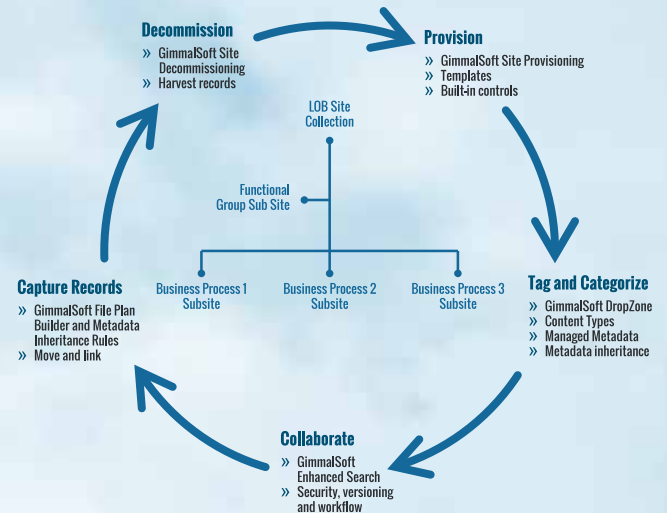
OVERVIEW

GimmaSoft provides a powerful software solution for managing electronic records in Microsoft SharePoint, an enterprise content management and collaboration platform. Millican & Associates (Millican) helps organizations better manage their content by automating information governance in SharePoint with the GimmaSoft software products, Compliance and Governance Suite. The GimmaSoft products plug into existing SharePoint environments providing enhanced automated information governance controls and records management. The Millican information governance and records management solution provides organizations with the following benefits:

- » Reduced storage costs and improved data analytics by eliminating redundant, obsolete and trivial (ROT) information.
- » Improved productivity from better organizing and tagging of relevant information for search, eDiscovery and analytics.
- » Reduced risk of non-compliance by automating electronic records management.

To help organizations maximize the benefit of SharePoint and O365 SharePoint Online, Millican provides an automated lifecycle approach to records management and information governance.

The approach helps keep only the most relevant, active and up to date information in SharePoint collaborative sites, the tagging of content for better searching and reuse, and automatically moves inactive content to Record Centers for formal disposition processing and inactive SharePoint site decommissioning.



EXPERIENCE



The U.S. DOD creates millions of electronic records a day in its mission to provide the military forces needed to deter war and to protect the security of the United States of America. Sorting through these records to identify, tag and determine the right rules to apply, can be an onerous and expensive task. Not addressing the volumes of e-records being created can be disastrous in terms of risk, cost and lost benefits. Millican automates DoD approved records retention schedules and implements end-to-end information lifecycle governance within fully compliant DoD 5015.2-STD SharePoint solutions using GimmaSoft Compliance and Governance Suite, helping to improve security, searching, reuse and data analytics.



Civilian agencies depend upon accurate and timely information in support of their mission and services. These services can be improved and made more cost effective with better information governance and records management. Millican helps civilian agencies identify, tag, manage and ultimately dispose of government records compliant with NARA guidelines and the code of federal regulations. Millican has experience implementing GRS and civilian agencies record retention schedules into existing SharePoint environments using GimmaSoft Compliance Suite and lifecycle governance for federal civilian agencies.

COMMITMENT TO SUCCESS

- » Leverage the Millican and GimmaSoft solution for SharePoint information governance and records management
- » Meet NARA compliance Managing Government Records Directive (M-12-18)
- » Leverage technology your agency already owns (e.g., O365, Microsoft Exchange, SharePoint 2010/2013/Online)
- » Avoid buying expensive redundant technology for managing SharePoint and O365 records
- » Contact Millican to learn more



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